



**Spring Super Megafest
Space Information and Contract - 2017**



Show Dates and Times:
Friday April 7th 3 pm – 9 pm
Saturday April 8th 9:30 am-6 pm
Sunday April 9th 9:30 am-5 pm

At the ROYAL PLAZA TRADE CENTER
181 Boston Post Rd West, Marlborough, MA

The undersigned applies for the space at the above event and encloses payment herein.
THE EXHIBITOR UNDERSTANDS AND AGREES AS FOLLOWS AS SET FORTH BY KENNETH LAURENCE & SUPER MEGAFEST HENCE FORTH COLLECTIVELY REFERRED TO AS "MANAGER":

1. MANAGER will determine the assignment of space. Special requests will be accommodated when possible.
2. Upon receipt of EXHIBITOR'S application and payment, MANAGER will assign space on a first **paid**, first serve basis. If EXHIBITOR is denied space, upon MANAGER'S return of payment, neither party shall have any further rights or obligations of liabilities with regard to the other.
3. Setup of tables must be completed by show time – 3:00 PM Friday. All exhibits must be ready for the opening of the show and occupied during official show hours. No dismantling permitted until event has ended at 5 PM Sunday. Aisles must be kept clear for safe access during event. No table may be shared without prior written consent of MANAGER.
4. EXHIBITOR will comply with all local, state and federal laws including the collection of sales tax. Each vendor **MUST** provide a tax id permit number from the state of Massachusetts. Please go to Webfile For Business - Massachusetts at www.mass.gov and sign up if you are not currently holding a permit. Explanation of Sales and Use Tax in Massachusetts can be found at www.mass.gov
5. MANAGER reserves the right to make such additional rules as deemed necessary and EXHIBITOR agrees to such rules and their interpretation by MANAGER.
6. While MANAGER and the Best Western Royal Plaza Trade Center shall make reasonable efforts to provide security at the site, they are not responsible for the safety of any EXHIBITOR, its property, employees, visitors or customers from theft, disappearance, injury or damage by fire, accident or any other cause, and EXHIBITORS assume sole liability for any losses resulting from such causes. No insurance is provided for the benefit of exhibitors or their property. EXHIBITORS shall indemnify and hold MANAGER, the Best Western Royal Plaza Trade Center and their affiliates harmless from any damages, losses or liabilities resulting from any claims, demands, suits or other actions based on or arising out of the exhibitor's presence in the indoor and outdoor expo spaces or parking areas during the lease term of the show.
7. If EVENT is cancelled by MANAGER for any reason, MANAGER'S sole responsibility to EXHIBITOR is to return any payments paid by EXHIBITOR, and neither shall have any further rights, obligations or liabilities to the other.
8. No refunds due to weather, absenteeism or any other reason.
9. No pornographic or illegal merchandise. Violation of this may result in vendor being asked to leave with no refunds of vendor space purchase. MANAGER reserves the right to decide what is appropriate/ inappropriate material.

**Special Super Megafest Best Western Room rate of \$128.00 per night! Includes a full breakfast buffet!
Call 508-460-0700 by March 25, 2017 and mention Super MegaFest for discount.
Limited availability – please call early!**

SUPER MEGAFEST POLICIES AGREED TO AND ACCEPTED BY: _____
SIGNATURE DATE: _____

Booth Specifications:

Included with each 10' x 10' booth is as follows:
8' high draped wall back and 3' high side drape,
One (1) 6' x 2' skirted table
Two (2) folding chairs
One (1) wastebasket
One (1) ID sign
Two (2) Exhibitor Passes per booth

Tabletop Specifications:

Includes:
One (1) 6' x 2' skirted table
Two (2) folding chairs
Two (2) Exhibitor Passes per booking
(one or more tables)
Please note: No pipe and drape

***** PLEASE READ - EXHIBITOR BADGES *****

Please READ the following exhibitor badge policy, understand it and agree to it before becoming an exhibitor.
Exhibitors will receive **two** exhibitor badges per booth purchased or tabletop booking (single or group).
Up to two (2) extra badges may be purchased **per booth or tabletop booking**.

EXHIBITOR & ARTIST – WEEKEND RATES

10'x10' Corner Booth \$625.00
10'x10' Booth \$525.00
TABLE 6' - \$250.00

*****ELECTRICITY (\$93.00- ADVANCE PRICE), PHONE LINES, WI-FI FOR THE WEEKEND CAN BE ORDERED DIRECTLY WITH THE CONVENTION CENTER*****

(FORMS CAN BE DOWNLOADED FROM THE EXHIBITOR INFORMATION PAGE ON SUPERMEGAFEST.COM)

Number of Regular Booths: ___ @ \$525.00 = \$ _____
Number of Corner Booths: ___ @ \$625.00 = \$ _____
Number of 6' Tables: ___ @ \$250.00 = \$ _____
Number of extra Vendor Badges (Limit 2 per booth or table booking): _____ @ \$25.00 = \$ _____

Total Due: \$ _____

Make check payable to **KEN LAURENCE**
Mail application and payment: **Super Megafest , 14 Lodge St, Worcester, MA 01604**
PayPal payment to heroes@optonline.net –
Please add \$25 fee per booth or \$10 fee per table if paying by PayPal.

Please clearly print the following:

Name: _____
Company Name: _____
Address: _____
City _____ State _____ Zip Code _____
Phone: _____ Email: _____
Tax I.D. _____
Describe Merchandise sold _____
Special Requests/Needs _____

For more exhibitor information call Claire DiCicco at 508 662 2669 or email claireldicicco@aol.com

EXHIBITOR SET UP IS FRIDAY APRIL 7th from 8:00 AM TO 3:00 PM
PLEASE NOTE: THERE IS NO DRIVING INTO THE CONVENTION CENTER FOR SET UP OR BREAKDOWN
PLEASE BE PREPARED TO BRING YOUR OWN HANDTRUCKS/ CARTS

WE THANK YOU FOR YOUR SUPPORT – WE AIM TO MAKE EACH SHOW BETTER!
WWW.SUPERMEGAFEST.COM